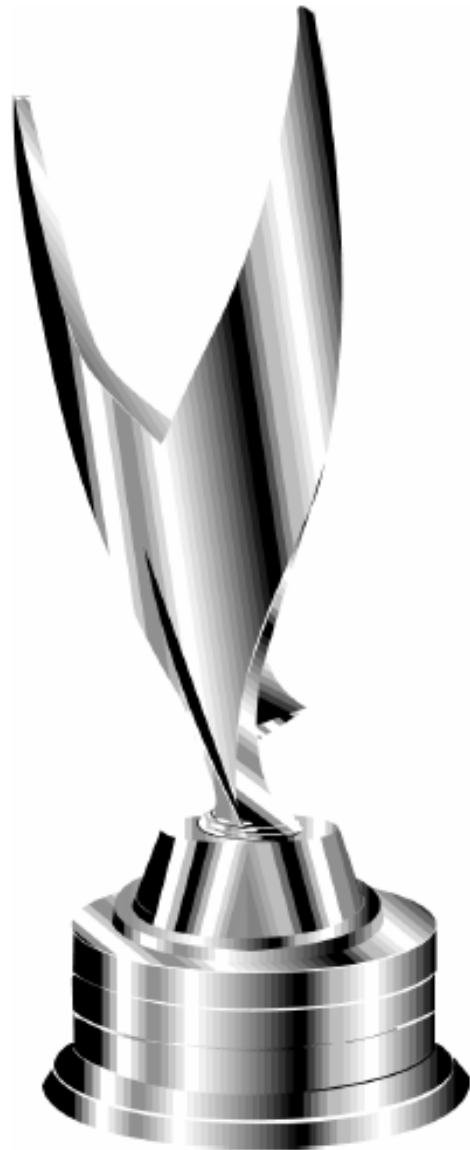


2010 DGC Awards Official Rules Booklet



The DGC Awards Trophy was designed by DGC member Rowland Jeffries

 **DGC**
DIRECTORS GUILD OF CANADA
LA GUILDE CANADIENNE DES RÉALISATEURS

About the Directors Guild of Canada Awards

The Directors Guild of Canada established the DGC Awards in 2002 to celebrate the 40th anniversary of the Guild.

This annual event celebrates the outstanding achievements and contributions in film and television by members of the Directors Guild of Canada.

SECTION 1: ELIGIBILITY

1. Only full good standing members of the DGC are eligible to enter a production or nominate a member, including themselves, in any award category for consideration by the DGC Awards Committee.
2. DGC-signed or dispensated productions, with all aspects of production, including post-production, completed between January 1, 2009 and December 31, 2009, are eligible for the 2010 DGC Awards.
3. DGC-signed productions must have completed a minimum of six (6) episodes to be considered a television series. **Individual episodes** are to be nominated, not complete series. **Only** those episodes with all aspects of production, including post-production, completed by December 31, 2009, are eligible for the 2010 DGC Awards.
4. Only productions that **have not** been submitted for consideration by the Awards Committee in previous years are eligible.
5. All nominees must have been full good standing DGC members during the production period (from pre-production to post-production), but not necessarily at the time of nomination. This exemption **ONLY** applies to members in good standing Honourable Withdrawal status at the time of nomination. Members who have suspended or terminated their DGC membership will not be considered for nomination.
6. Unless otherwise specified, only DGC members who worked under a DGC contract or who were granted dispensation by their respective District Council may be nominated and win an award.
7. All nominees must have received an on-screen credit in the category in which he or she is entered.

SECTION 2: DGC TEAM AWARDS - About

The DGC Team Awards acknowledge all DGC members, full and associate, who were in good standing during the production period (from pre-production to post-production) and who have worked on a single production or episode of a series of a DGC-signed or dispensated production.

Unless otherwise specified, only the director on any DGC Team Award winning production will be presented with an awards statue. In the case where the director of a winning DGC Team is not a

member of the DGC, the Awards Jury will decide on which senior member will receive the awards trophy. In the case where there is more than one winning director, the first name written in the entry form will receive the awards trophy, and will be designated to make the acceptance – unless otherwise noted. Each winning DGC member on the Team will receive a personalized awards certificate.

The categories are as follows:

1. *Best Feature Film*
2. *Best Television Movie/ Mini-Series*
3. *Best Television Series - Drama*
4. *Best Television Series - Comedy*
5. *Best Television Series - Family*
6. *Allan King Award for Excellence in Documentary*
7. *Best Short Film*

SECTION 3: DGC TEAM AWARDS – Eligibility

In addition to the above eligibility requirements , a DGC-signed, certified "Canadian Production" is eligible for the Team Awards, as long as one of the following criteria is satisfied:

- pursuant to the criteria of the Canadian Audio-Visual Certification Office (CAVCO);
- received funding from either or both the Licence Fee Program and the Equity Investment Program of the Canadian Television Fund;
- received funding from any of the Development, Production or Marketing Programs of the Canadian Feature Film Fund;
- deemed an official co -production under the established Telefilm Co-Production criteria;
- verified by provincial film commission and producer and/or production company to be "Canadian";
- verification as provided by the producer and/or production company deeming the production "Canadian"; or
- verification by the DGC Awards Committee that the production is "Canadian".

SECTION 4: DOCUMENTARY ELIGIBILITY

All submissions made to the *Allan King Award for Excellence in Documentary* category must adhere to the eligibility requirements outlined in Section 1.

Documentaries **do not** have to be DGC-signed productions.

Only those DGC members who were in good standing during the production period are eligible to receive a nomination or award.

SECTION 5: SHORT FILM ELIGIBILITY

All submissions made to the Best Short Film category must adhere to the eligibility requirements outlined in Section 1.

Short films **do not** have to be DGC-signed or dispensated productions. For the purposes of the DGC Awards, a Short Film must be no longer than 30 minutes in duration (including credits).

Any DGC member in good standing, regardless of departmental category, who was credited as either the **director** or **executive producer** of a short is eligible to submit the production for consideration.

SECTION 6: CRAFT AWARDS – About

DGC Craft Awards are presented to individual full good standing members of the DGC, who were in good standing during the production period (from pre-production to post-production) and who have worked on a single production or episode of a series of a DGC-signed or dispensated production.

For each Craft Award, one trophy will be presented. In the case of a tie, both winners will receive a DGC Awards trophy. The categories are as follows:

1. *Best Direction – Feature Film*
2. *Best Direction – Television Movie or Mini-Series*
3. *Best Direction – Television Series*
4. *Best Production Design – Feature Film*
5. *Best Production Design – Television Movie or Mini-Series*
6. *Best Production Design – Television Series*
7. *Best Picture Editing – Feature Film*
8. *Best Picture Editing – Television Movie or Mini-Series*
9. *Best Picture Editing – Television Series*
10. *Best Sound Editing – Feature Film*
11. *Best Sound Editing – Television Movie or Mini-Series*
12. *Best Sound Editing – Television Series*

SECTION 7: CRAFT AWARDS – Eligibility

1. In addition to the eligibility requirements in section 6, all DGC-signed or dispensated productions may be nominated for the Craft Awards. It is not necessary that productions submitted for Craft Awards be certified "Canadian Productions", but members must have worked under DGC contracts.
2. Entries for a Television Series are limited to one episode from each specific production.
3. Only full DGC members having worked as *Director* on an eligible production, according to DGC records, are eligible to win *Best Direction*;

Only full DGC members having worked as *Production Designer* on an eligible production, according to DGC records, are eligible to win *Best Production Design*;
Only full DGC members having worked as *Picture Editor* on an eligible production, according to DGC records, are eligible to win *Best Picture Editing*; and
Only full DGC members having worked as a part of the *Sound Editing Team* on an eligible production, according to DGC records, are eligible to win *Best Sound Editing*.

SECTION 8: SPECIAL AWARDS

DGC Special Awards are presented to individual DGC members. These awards are not presented annually and at the discretion of the National Executive Board.

1. DGC Lifetime Achievement Award

This award is presented to a DGC full member in good standing who has been a DGC member for minimum of 15 years (not necessarily consecutively) and who has done a significant amount of DGC work. The award recognizes a member's full career and body of work. The DGC Awards Committee makes a recommendation for potential recipients of this award to be approved by the National Executive Board. Members may not nominate or vote for the DGC Lifetime Achievement Award.

2. Don Haldane Distinguished Service Award

This award is presented to a DGC member in recognition of outstanding service to the membership of the Directors Guild of Canada. The National Executive Board selects the recipient of this award. Members are not eligible to nominate or vote for the Don Haldane distinguished Service Award.

SECTION 9: HOW TO ENTER A PRODUCTION

The Entrant must submit to the DGC National Office, by Monday, March 1, 2010, the completed DGC Awards Entry Form in accordance with the following specifications:

1. The Authorization of Copyright Holder Form must be signed by the producer or authorized representative of the owner of the copyright of the production.
2. Entries must be accompanied by one DVD of the production for each category entered. DVD's must be in NTSC format and unencrypted. Please note that it is the entrant's responsibility to ensure the DVD is technically sound.
3. When copyright is not secured, a member may provide ten copies of the production for the adjudication process.

SECTION 10: CONDITIONS OF ENTRY:

1. The Entrant warrants that the production is eligible in accordance with the DGC Awards Rules, as contained herein. In any case in which the DGC determines that the information required to be provided by the Entrant is inaccurate or incomplete, and the production is therefore incorrectly entered, the DGC reserves the right to declare the production ineligible to be submitted for nominations for any DGC Award.
2. The Entrant acknowledges and agrees that the DGC may, in its sole discretion, determine that no Awards be given in any category in which the productions entered do not meet DGC standards.
3. The Entrant agrees that the DGC Awards Committee, subject to the approval of the National Executive Board, will rule on any dispute in matters relating to the entry, eligibility, nominations, appeals and/or election of any production for an Award. The Entrant acknowledges that the DGC National Executive Board's decision shall be final.
4. The Copyright Holder grants the DGC the right to make a limited, but sufficient number of copies of each entry for distribution to Awards Jury Members and District Council offices for viewing by DGC members, for the purpose of viewing and evaluation of a production in connection with these awards.
5. The Copyright Holder acknowledges that the DGC will retain copies of each entry for archival purposes and therefore grants to the DGC, in perpetuity, the right to transfer a copy of the Award-winning program to a volume storage device such as CD-ROM, as the DGC deems necessary and no appeal will lie therefrom.
6. The Entrant acknowledges that the DGC Awards Committee reserves the right to amend or modify the rules contained herein at their discretion, subject to the approval of the National Executive Board, or at the sole discretion of the National Executive Board.
7. The Entrant and all individuals submitted for consideration herein release the DGC and its officers, directors, Awards Committee members and Awards Jury members, employees, representatives and agents from all liability for any reason whatsoever (including, without limitation, for any incidental and consequential damages) in respect of the Entry and its consideration for any Award, including, without limitation, for any negligence or omission in the processing of the Entry or in its consideration for an Award, however caused.

SECTION 11: THE VOTING PROCESS

1. The Awards Committee verifies all entries received and compiles all related materials. The Awards Committee will determine the names of individuals and productions that will go on the First Ballot mailed to the Awards Jury.
2. The Awards Jury, which is composed of full members of the DGC, representing each

national department and District Council, reviews and assigns a grade to each submission on the First Ballot. These results are submitted to the Awards Committee.

3. The Awards Committee then reviews the results of the Awards Jury's vote on the First Ballot and confidential deliberations take place to confirm the second and final ballot (Final Ballot). The Awards Committee is responsible for selecting a maximum of four nominations in each category for the Final Ballot.
4. Once the Final Ballot is established and the nominees are announced publically, it is mailed to **all full good standing members** of the Directors Guild of Canada for voting. The voting specifications are as follows:
 - Only DGC Directors in good standing may vote on the final ballot for *Best Direction, Best Production Design, Best Picture Editing and Best Sound Editing*;
 - Only full good standing members from the Art Department may vote on the final ballot for *Best Production Design*;
 - Only full good standing members from the Editing Department may vote on the final ballot for *Best Editing and Best Sound Editing*; and
 - Only full members in good standing may vote on the Final Ballot for the Team Awards.
5. Votes on the Final Ballot are weighted as follows: members votes are weighted at 20 per cent of the final vote. The Awards Jury's vote is weighted at 80 per cent of the final vote. Awards Committee and Awards Jury members must excuse themselves from voting on the First Ballot and Final Ballot in any category in which an entry has been received with which they were affiliated.
6. The Awards Committee reserves the right to collapse or combine categories due to insufficient entries. The Awards Committee may elect to solicit nominations for any category.
7. All DGC members may borrow and view copies of the final nominated programs and films from the District Council or National Offices throughout the voting period. Both members and the Awards Jury's votes on the Final Ballot are conducted by secret ballot and submitted directly to the Awards' auditors for tabulation. The winners' names are kept secret and announced at the DGC Awards gala.

QUESTIONS?

Contact the DGC National Office with any questions you may have about the DGC Awards:

Directors Guild of Canada

National Office

111 Peter Street, Suite 402

Toronto, Ontario M5V 2H1

Tel: (416) 482-6640

Toll-Free: 1-888-972-0098

Fax: (416) 482-6639

Email: awards@dgc.ca

HOW TO RECOMMEND CHANGES TO THE DGC AWARDS RULES:

The DGC Awards Committee meets in December to make recommendations to the National Executive Board about changes to the DGC Awards Rules. To have your recommendation considered for the 2011 DGC Awards, send your recommendations for changes in writing to the DGC National Office by December 11th, 2010.

DGC Awards Committee
Directors Guild of Canada
National Office
111 Peter Street, Suite 402
Toronto, Ontario M5V 2H1
Fax: (416) 482-6639
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